

# INFINITY

## PREPARATION AND FILING OF FINANCIAL STATEMENTS WITH THE ACCOUNTING AND CORPORATE REGULATORY AUTHORITY ("ACRA") IN XBRL USING FS MANAGER

From 1 November 2007, all Singapore incorporated companies whether unlimited or limited by shares is required to file their financial statements in Extensible Business Reporting Language ("XBRL").

In order to assist you in understanding what is XBRL, we are pleased to set forth herewith some of the commonly asked questions and answers for your reference.

### What is XBRL?

XBRL stands for "Extensible Business Reporting Language", a language used in computers to present financial statements such that they can be retrieved from online records and transferred directly to users such as auditors, regulators and financial analysts for various purposes. XBRL is used internationally in many countries and further information is available at <http://www.xbrl.org>.

ACRA believes that the use of XBRL will achieve the dual objectives of facilitating the way business is being carried out in Singapore, by providing value-added financial information of companies and at the same time enhancing the regulatory environment with improved transparency and timely dissemination of financial information.

### What are the financial periods affected?

A company will file its financial statements in XBRL format if the following criterias are applicable:

1. the financial year/period ends on or after 30 April 2007; and
2. the company is filing its Annual Returns on or after 1 November 2007.

### Who shall be responsible for the accuracy of information presented?

The directors will be responsible for the preparation of financial statements in XBRL and the accuracy of the information.

### Which categories of businesses are excluded from filing their financial statements in XBRL format?

1. banks, insurance companies and finance companies whose activities are regulated by the Monetary Authority of Singapore;
2. companies that are allowed by law to prepare accounts in accordance with accounting standards other than the Singapore Financial Reporting Standards or the International Financial Reporting Standards;
3. foreign companies and their local branches;
4. companies limited by guarantee; and
5. solvent exempt private companies ("EPCs").

Insolvent EPCs and EPCs that are required by law to file their financial statements with ACRA will do so in XBRL format.

### What are the filing options available?

There are 2 options available:

#### Option A

Filing its full set of financial statements in XBRL format; or

#### Option B

Filing only the balance sheet and income statement in XBRL format.

The filing under Option B is applicable from 1 November 2007 to 31 October 2008 (extended beyond 1 November 2008 until further notice). ACRA had provided the 2 options to enable users to get use to the FS Manager and company choosing Option B will be required to file a PDF copy of its financial statements in addition to the balance sheet and income statement in XBRL format.

### How does one go about with the filing?

The company could use its internal accounting resources to file by logging on to the Bizfile website to understand the procedures involve before proceeding with the filing.

Save the hassle by outsourcing the preparation to professionals like INFINITY to assist you in your accounting needs.

### Is there an advantage in outsourcing?

The advantages are:

1. It will save considerable time and efforts for SMEs whom may not have the time or accounting resources to cope with these requirements.
2. It will reduce to possibility of errors being made which will eventually affect the directors as it is within the directors' duties and responsibilities to ensure the accuracy and correctness of information filed.
3. It will free the company of the hassle of meeting with compliance deadlines.

### Contact us

For further information on the outsourcing services that we provide at Infinity BPO Pte. Ltd., please contact Mr Jimmy Tan or Ms Tan Bee Kiow for further information.